

471 High Street SE  
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Salem, Oregon 97301

.org  
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1. . The Organization for Educational Technology and Curriculum (OETC), with its principal place of business at 471 High Street SE, Suite 10, Salem, Oregon 97301, on behalf of its public member K-20 institutions, is seeking proposals from Microsoft Licensing, Media, Sales Support and Technical Services Support providers in education (Proposer) for a price agreement and fulfillment services.

2.

Solicitation Number	OETC-22B-Microsoft
Product Class	Microsoft Licensing, Services and Hardware
OETC Contract Administrator	Thomas Richards thomas@oetc.org
Announcement URL	<a href="https://oetc.org/2022/03/22b-microsoft-itb/">https://oetc.org/2022/03/22b-microsoft-itb/</a>
Administrative Fee	
Contract Term	Three (3) years
Contract Renewal Term	Up to three (3) additional years
Shipping Charges	Freight on Board Destination (FOB)
Estimated Fulfillment Volume	\$15M Volume Licensing / \$1M Hardware Sales





1. . Failure to submit bids in accordance with the provisions of this ITB shall

Cost Plus”) for the identified SKUs based off of Microsoft’s April 2022 price lists.

iii.

( ). Tab - % off of MSRP: This is the percent off of MSRP an OETC Member can receive on a single or multi-unit order. Enter a manufacturer name in column A. Select the appropriate category from the dropdown. Enter a % off of Education MSRP in column C.

Respondents must provide an Education MSRP price list so that specific pricing against % off of MSRP may be calculated for comparison purposes. Individual SKU pricing (required). Tab - various categories: Respondents provide specific pricing on the most important items for a given category.

iv. ( ) Respondents provide specific pricing on the most important items for a given category.

b. (.xls/xlsx). Respondents may designate themselves or separate Resellers to fulfill the terms and conditions of the contract. The final selection of designated Resellers will be made in consultation with OETC.

c. Under the Code of Federal Regulations, all federal government funds must be spent with vendors who meet the EGAR certifications. Completed EGAR certifications allow OETC members to use federal funds (if available) to purchase off of the awarded contract.

d. . If Respondent is a software provider, Respondent should describe their commitment to the development of accessible products by describing their support of the applicable provisions of the Workforce Investment Act of 1998, Section 508. More information can be found here: <https://www.itic.org/policy/accessibility/vpat>

4. . Fill out the submission document checklist, identify any additional documents, and sign to confirm submission for this solicitation.







1. . This solicitation is a Joint Cooperative Procurement. Authorized agencies may establish a Contract with the provider to purchase the goods and services awarded by this solicitation. Authorized agencies may not materially change or alter the terms, conditions, and prices from the original contract between the provider and
2. . If items called for by this Invitation to Bid have been identified by a brand name, such identification is intended to be descriptive but not restrictive and is to indicate the quality and characteristics of products that will be satisfactory.
3. . The Estimated Fulfillment Volume is provided as a courtesy to Respondents to corroborate proposed pricing. The Estimated Fulfillment Volume is based on purchasing history and consortium demand.
4. . OETC may change this ITB by written addenda. OETC will issue all Addenda and changes at the Solicitation Announcement URL. At its discretion, OETC may extend the closing to allow Respondents time to analyze and adjust to changes.
5. . OETC reserves the right to reject any and all bids, modify these ITB specifications, or change fulfillment priorities in the ITB or tre,
6. . Modifications must be prepared and submitted using the TERMS, CONDITIONS, AND SPECIFICATIONS EXCEPTION FORM attached to this RFP.
7. . A Respondent may modify or withdraw its Bid in writing prior to closing.
8. . Bid

**E S T I B I D**

scoring process. This notice of multiple awards does not preclude OETC from awarding a single Contract.

14.

a. . The appropriate

- ii. OETC has failed to conduct the evaluation of Bids in accordance with the criteria or processes described in this ITB; and
- iii. OETC's evaluation of Bids or OETC's subsequent Intent to Award is otherwise in violation of the provisions of ORS 279A or 279B.

16. . A Respondent may protest the procurement process or the ITB document as set forth in ORS 279B.405(2). Proposer written comments shall include

- a. A detailed statement of the legal and factual grounds for the protest;
- b. A description of the resulting prejudice to the Respondent; and
- c. A statement of the form of relief requested or any proposed changes to the contract terms and conditions or specifications.
- d. OETC will issue a Written Disposition of the Protest in a timely manner. OETC's Executive Director has the authority to settle any protest. If the Executive Director does not settle a Protest, the OETC Board President, or designee, has the authority to resolve the Protest. If OETC upholds the Protest, in whole or in part, OETC will, in its sole discretion, either award the Contract to the successful protester or cancel the RFP.